#### Online Registration

Academic Year - Summer School 2022

#### Household of Parent Name

Haga clic aquí (https://tinyurl.com/RaytownTranslate) para buscar instrucciones para descargar el complemento Google Translate para traducir estas pantallas de inscripción.

#### Welcome

#### Welcome!

Haga clic aguí para buscar instrucciones para descargar el complemento Google Translate para traducir estas pantallas de inscripción.

Our online registration system is an easy and convenient way for you to provide the information we need to get your student(s) registered for the new summer school year. Registration must be completed by May 6th to have transportation provided.

Some of the forms collect information about your entire family and some forms are specific to each student.

The first four forms show the current information on file for your family. You only need to enter changes to this information. If the information listed is correct, check the box at the left bottom side of screen and click next to advance to the next form.

For current 1st-12th grade students who do not currently attend a Raytown School, please visit https://forms.gle/jp4fCLoiyJue85CVA to complete your summer school enrollment.

All forms must be completed. When the last form has been completed, you will no longer be able to advance to the next form. Click the Return to List link to verify all forms are marked Complete. If any are marked as Incomplete, review these forms and make sure the "I have completed this form" checkbox at the bottom of the page is checked.

When all forms are complete, a SUBMIT button will appear at the top of the forms list page. Click this to send your information to us.

Once your application has been reviewed, you will receive an email response for the next step of enrollment.

Please be aware that the Raytown School District will be closed for Spring Break from March 26th - April 3rd. Any enrollments submitted during this time will be reviewed the week of April 4th. Thank you for your patience and understanding.

If you have questions about the enrollment process, email the Raytown Quality Schools Summer School office at summerschool@raytownschools.org.

For current 1st-12th grade students who do not currently attend a Raytown School, please visit https://tinyurl.com/RaytownSS to complete your summer school enrollment.

☐ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.







Form 5 of 10







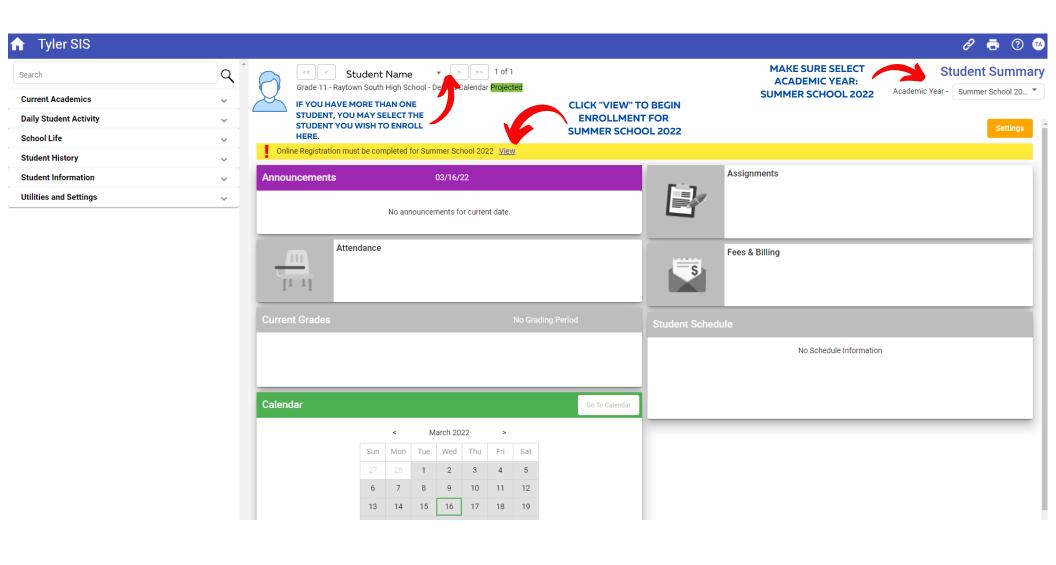




## Login in to your SISK12 Parent Portal: https://sisk12.raytownschools.org/

#### Tyler SIS Raytown C-2 SELECT THE "PARENT" TAB AND LOGIN USING YOUR EMAIL ADDRESS AND PASSWORD. Staff Student email@email.com ..... Register New Family IF YOU HAVE FORGOTTEN YOUR PASSWORD, **USE THE "FORGOT YOUR PARENT** Forgot your parent password? PASSWORD?" LINK HERE. Welcome to the Raytown School District Student Information System. This is a RQS data system. Use of this system must adhere to Board Policy EHB and the District Data Governance Manual. Data security is a priority, keep our data safe! Parents: Click the word "Parent" to begin; your username is your email address. For further assistance, please contact your child's school during regular business hours. Staff and Students: Your login is the same as your Raytown computer login.

360 Version v2022.1.2-RCV9.22073.103 C v9.69 © 2022 Copyright Tyler Technologies, Inc. All rights reserved.











Click "Edit" on the first form to begin the Registration process

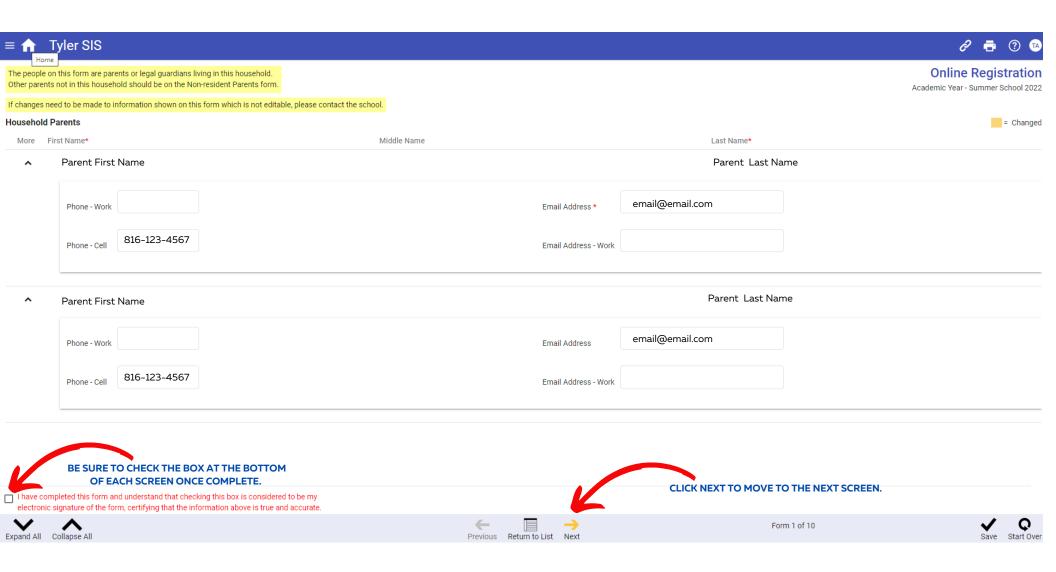
#### **Online Registration**

Academic Year - Summer School 2022

Actions	Form	Status	Last Updated				
Househalton Tondaling Thomas							
Edit	Household Parents CLICK EDIT TO BEGIN	Incomplete					
Edit	Household Addresses	Incomplete					
Edit	Student Information	Incomplete					
Edit	Emergency Contacts	Incomplete					
Edit	Welcome	Incomplete					
Edit	Summer School Buildings	Incomplete					
Edit	Student Transition page	Incomplete					
Edit	FERPA	Incomplete					
Jalila Abdullah							
Edit	Summer School Transportation	Incomplete					
Edit	High School Course Requests	Incomplete					

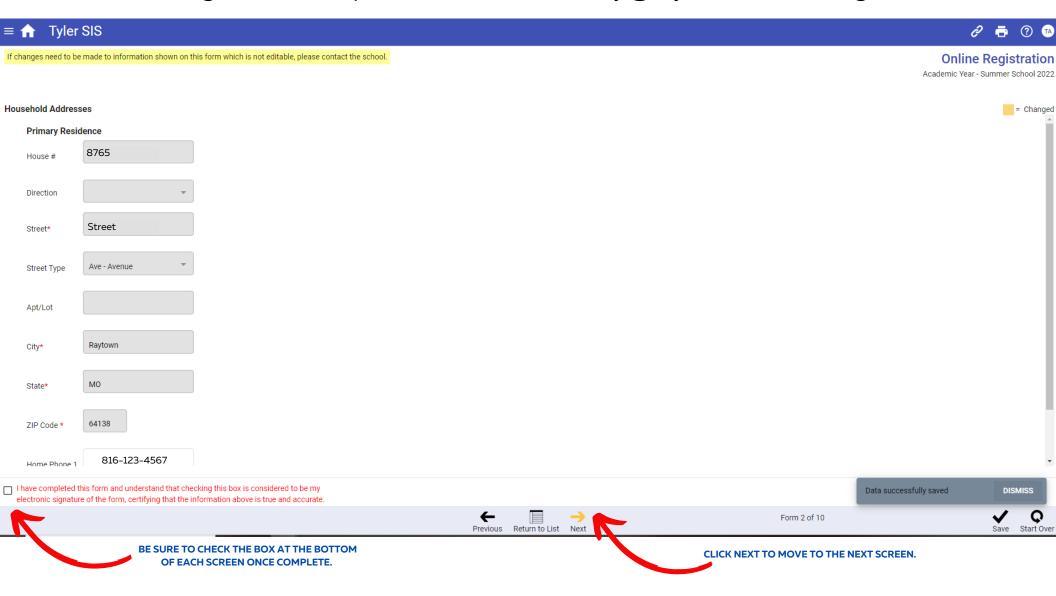
### On this page you may update your phone number and email address if needed.

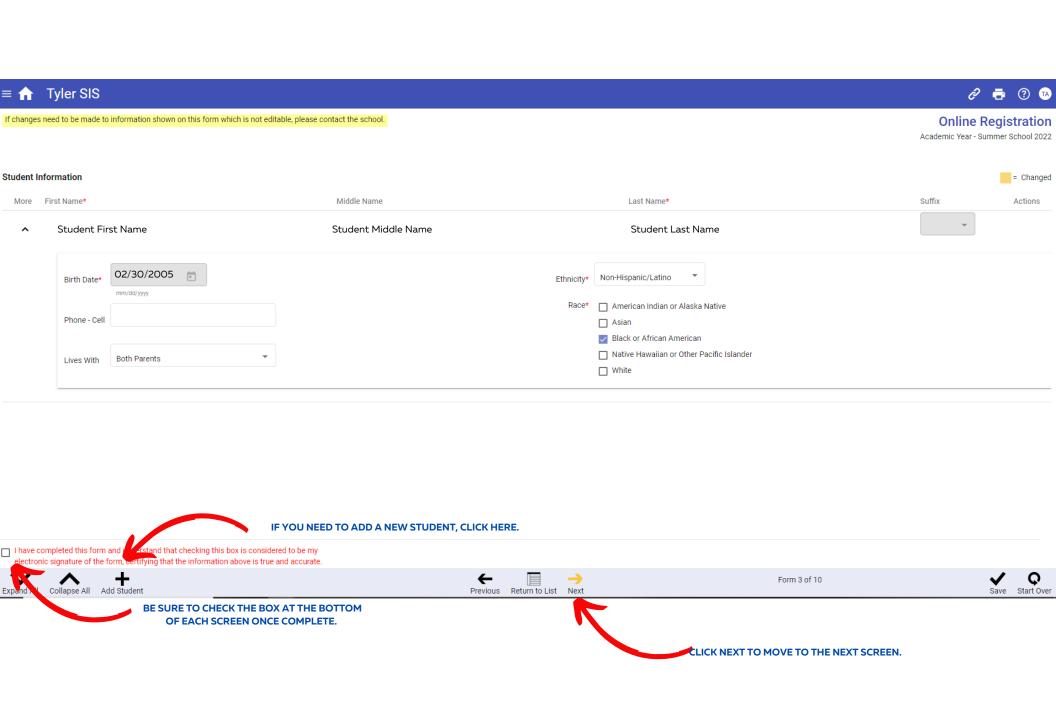
Parent names may not be changed. If a change is needed, please contact residency@raytownschools.org.



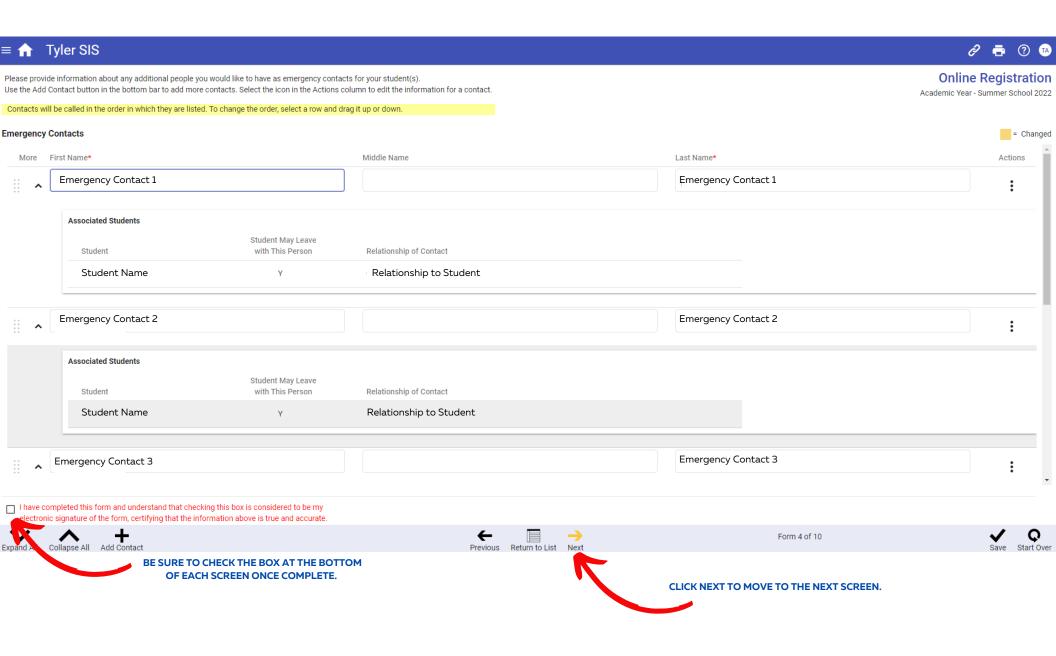
No changes may be made to the household address.

If a change is needed, please contact residency@raytownschools.org.





#### Emergency contact information may be updated.



#### Household of Parent Name

#### **Online Registration** Academic Year - Summer School 2022

#### Summer School Buildings

#### Please Note School Combinations

Some buildings will be combined for summer school. Please look at the instructions in the Announcements button on the Parent Portal Menu to see the buildings your children have been assigned.

Summer School Open Schools Attending there Blue Ridge Blue Ridge and Southwood (9:05-4:10) Eastwood Hills and Laurel Hill (8:30 - 3:35) Eastwood Hills Fleetridge Fleetridge and Little Blue (9:05-4:10) Robinson and Norfleet (9:05 - 4:10) Robinson Westridge Westridge and Spring Valley (8:30 - 3:35)

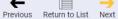
Raytown Middle Raytown Middle (Raytown Central Middle: Blue Ridge and Norfleet attendance area) (7:50 - 2:55) Raytown South Middle Raytown South Middle (Raytown Central Middle: Robinson attendance area) (7:50 - 2:55)

Raytown South High Raytown South High and Raytown High (7:15 - 2:20) Norfleet Raytown Success Academy and Northwood School(8:30 - 3:35)

New Trails New Trails (9:05 - 4:10)

☐ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate













BE SURE TO CHECK THE BOX AT THE BOTTOM OF EACH SCREEN ONCE COMPLETE.



#### Household of Parent Name

#### Online Registration Academic Year - Summer School 2022

requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

> Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202

See policy JO-1 for additional disclosures without consent including but not limited to directory information.

Directory information is information contained in an education record of a student that generally would not be considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The district will designate the types of information included in directory information and release this information without first obtaining consent from a parent or eligible student unless a parent or eligible student notifies the district in writing.

General Directory Information - The following information the district maintains about a personally identifiable student may be disclosed by the district to the school community through, for example, district publications, or to any person without first obtaining written consent from a parent or eligible student:

Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in district-sponsored or district-recognized activities and sports; weight and height of members of athletic teams; athletic performance data; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the district; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information - In addition to general directory information, the following information the district maintains about a personally identifiable student may be disclosed to: parent groups or booster clubs that are recognized by the Board and are created solely to work with the district, its staff, students and parents and to raise funds for district activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services:

The student's address, telephone number and e-mail address and the parents' addresses, telephone numbers and e-mail addresses.

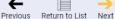
BE SURE TO MARK "YES" THAT YOU HAVE **READ AND UNDERSTAND THE FERPA STATEMENT.** 

I acknowledge that I have read and understand the FERPA statement (Yes/No)

Yes

Checking of the "I have completed this form" checkbox below is considered to be your electronic signature, confirming you have received and read this

☐ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate







Form 8 of 10





BE SURE TO CHECK THE BOX AT THE BOTTOM OF EACH SCREEN ONCE COMPLETE.



#### Household of Parent Name

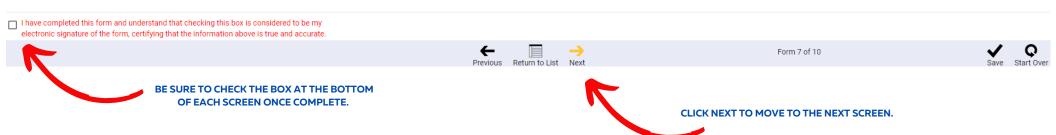
#### Academic Year - Summer School 2022

#### Student Transition page

You will now complete forms for a specific student, and his or her name will be visible on the next page.

You will fill out a set of these forms for each student you are enrolling.

Registration must be completed by May 6th in order to have transportation provided.



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#### **Online Registration**

Academic Year - Summer School 2022

#### **Student Name** Grade 11 - Raytown South High School

Summer School Transportation Does this student plan to attend Summer School 2022? (Required Yes/No)?

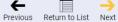
\*\*Transportation must be selected by May 6th to guarantee district transportation for Summer School. \*\*

YOU WILL NEED TO ANSWER THIS QUESTION FOR **EACH OF YOUR STUDENTS.** 

IF YOU DO NOT WISH FOR YOUR STUDENT TO ATTEND SUMMER SCHOOL. SELECT "NO" FROM THE **DROP DOWN BOX.** 

IF YOUR STUDENT IS PLANNING ON ATTENDING SUMMER SCHOOL, SELECT "YES" AND CONTINUE ON TO THE TRANSPORTATION QUESTIONS..

☑ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.









Form 9 of 10







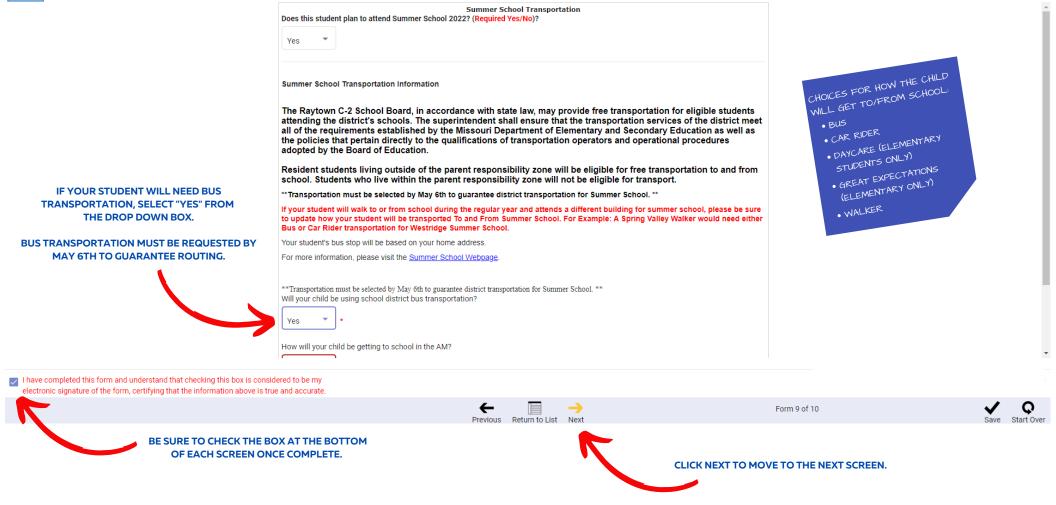




#### Online Registration

Academic Year - Summer School 2022

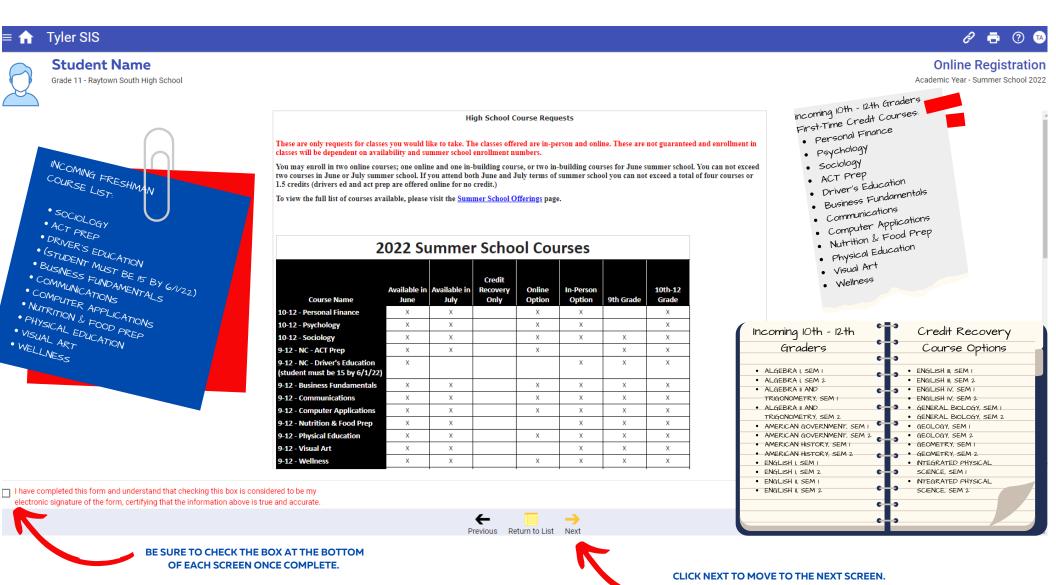
#### **Student Name** Grade 11 - Raytown South High School

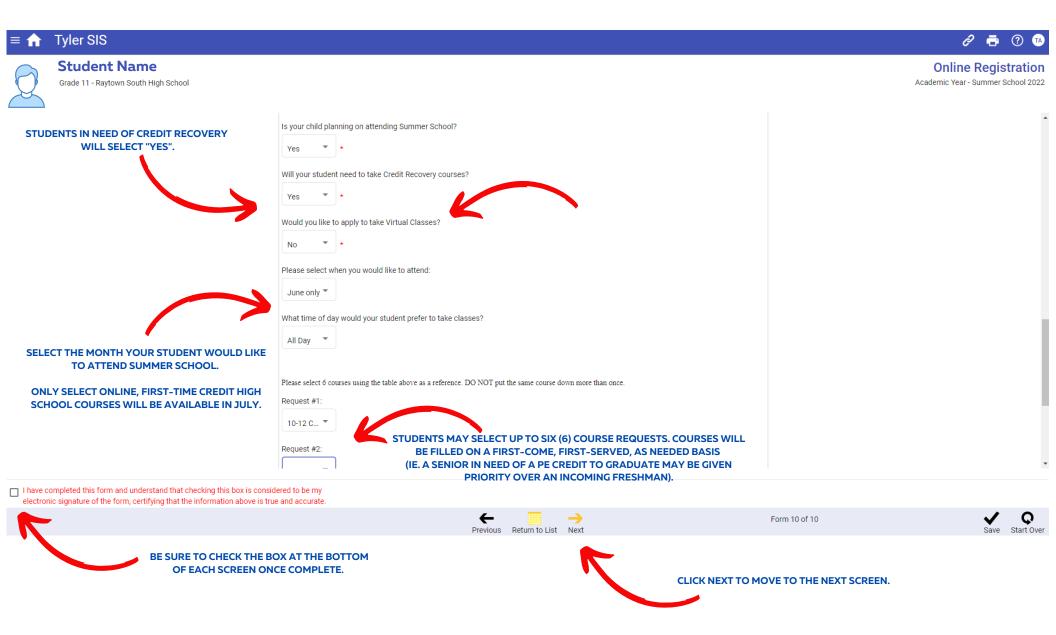




# High School Student Summer School Enrollment Instructions

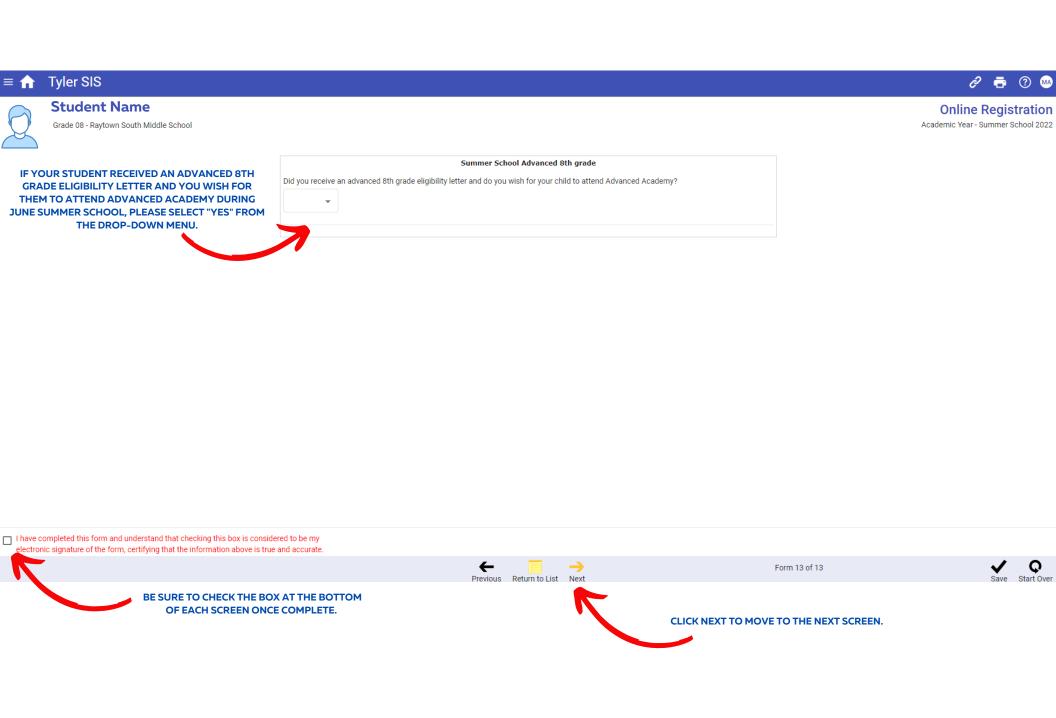
## High School students will be able to select from first-time credit courses and credit recovery courses.

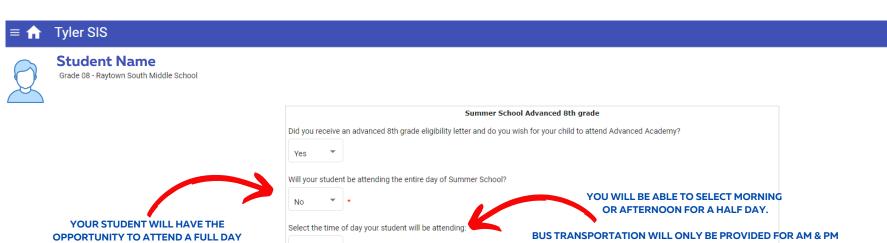






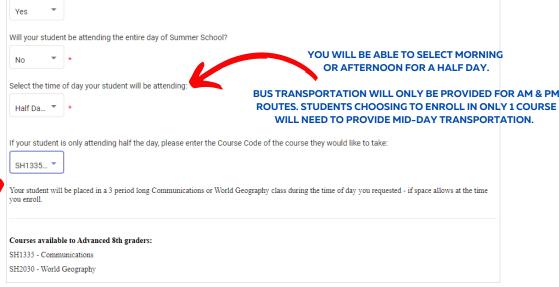
# Middle School Student Summer School Enrollment Instructions





IF YOUR STUDENT IS ONLY ENROLLING IN A HALF DAY, THEY WILL SELECT BETWEEN COMMUNICATIONS & WORLD GEOGRAPHY.

OR A HALF DAY OF SUMMER SCHOOL.



☐ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.



Form 13 of 13



**Online Registration** 

Academic Year - Summer School 2022



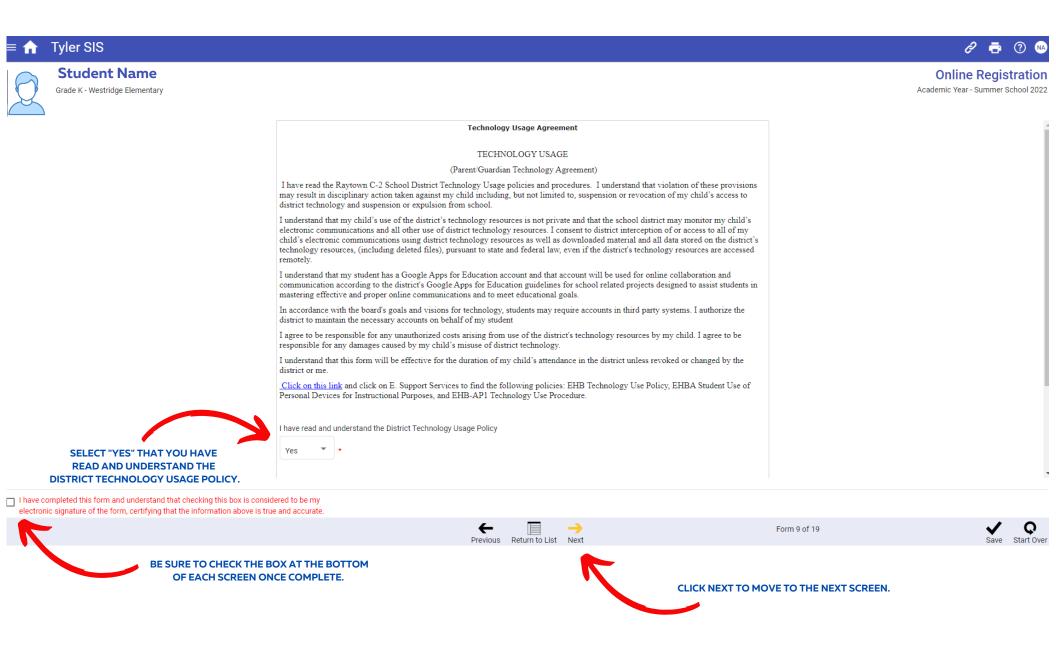
BE SURE TO CHECK THE BOX AT THE BOTTOM
OF EACH SCREEN ONCE COMPLETE.

CLICK NEXT TO MOVE TO THE NEXT SCREEN.

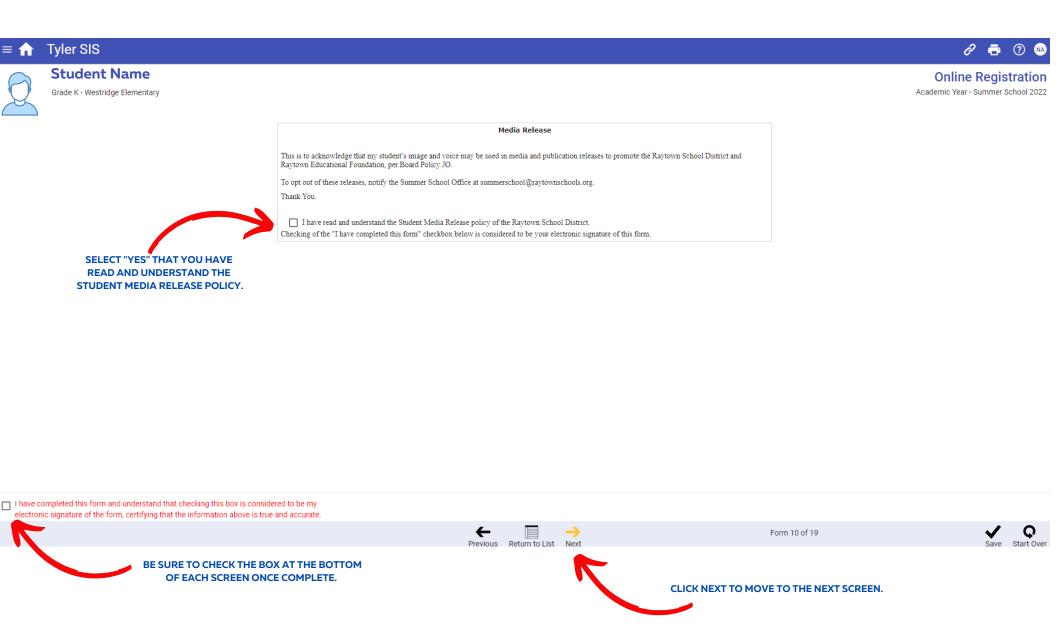


# Elementary Student Summer School Enrollment Instructions

## Parents/Guardians of incoming Kindergarten students will need to review the Technology Usage page.



## Parents/Guardians of incoming Kindergarten students will need to review the Media Release page.



Great Expectations (GE) is the Before & After School Care program offered through the Raytown School District.

GE is available at the elementary buildings and requires a separate enrollment through www.ezchildtrack.com/greatexpectations.



#### **Student Name**

Grade K - Westridge Elementary



#### Online Registration

Academic Year - Summer School 2022

#### **Great Expectations**

SUMMER BEFORE AND AFTER SCHOOL CARE ENROLLMENT OPENS FRIDAY, MARCH 25TH

Great Expectations Before and After School Care requires a separate registration to attend for 2022 Summer School. All registrations are done online and a \$25 Individual/\$35 Family (non-refundable) summer school registration fee is required at the time of registration. Summer school before and after school care enrollment will not be approved until this registration process is complete.

REACH GROW CONNECT DISCOVER

#### GREAT EXPECTATIONS

**BEFORE AND AFTER SCHOOL CARE** 

Great Expectations Before and After School Care (GE) is a fee-based program providing extended day services for elementary school age children during summer school. Services are not mandated and participation is voluntary (terms and conditions apply). Registration and fees are done online at www.raytownschools.org, Great Expectations website, or by visiting www.ezchildtrack.com/greate \$25 non-refundable registration fee for existing and new accounts. Before and after care is available on a space available basis. Contact the GE business office at 816-268-7086 for more information.

☐ I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate



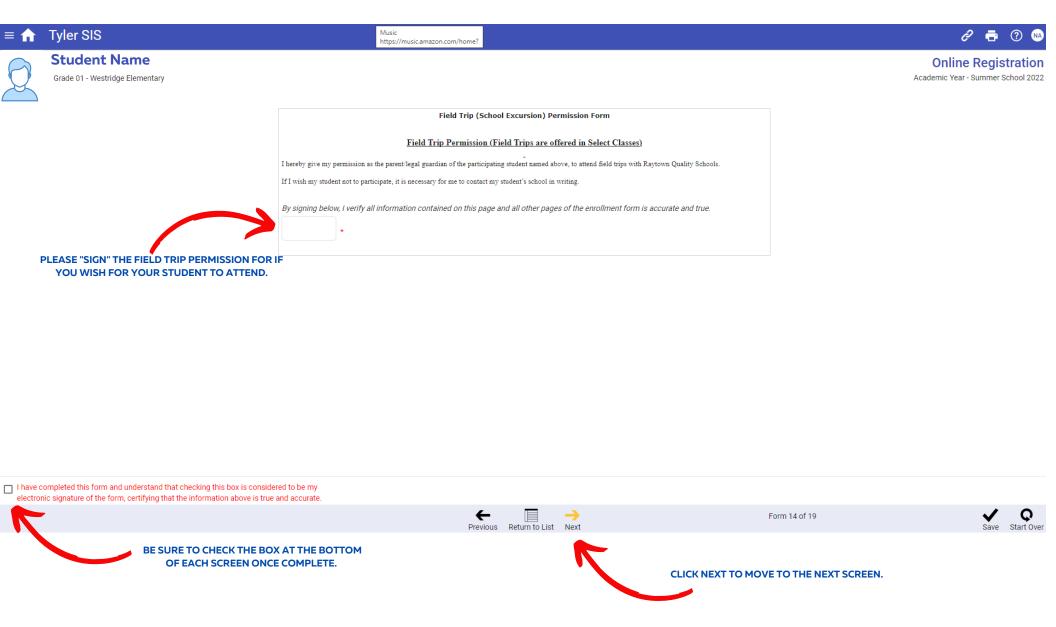


Form 11 of 19





## Students in 2nd - 5th Grade during Summer School will have the opportunity to go on a class field trip.



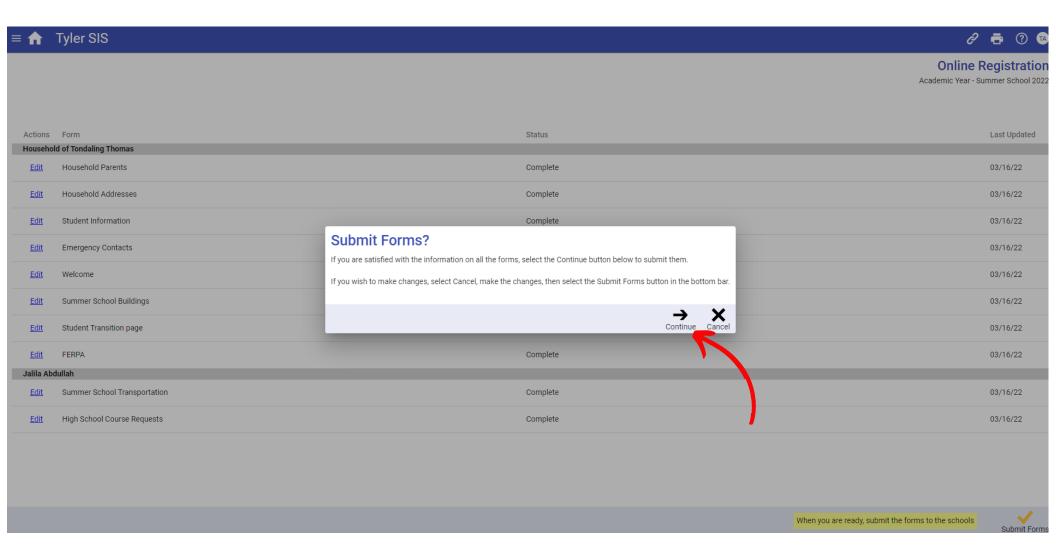
≡ 🛖 Tyler SIS

### Online Registratio

Actions	Form		Status	Last Updated			
Household of Tondaling Thomas							
<u>Edit</u>	Household Parents	AFTER COMPLETING THE LAST FORM, YOU MAY BE RETURNED TO THE MAIN REGISTRATION PAGE.	Complete	03/16/22			
<u>Edit</u>	Household Addresses		Complete	03/16/22			
<u>Edit</u>	Student Information	PLEASE VERIFY THAT STATUS OF ALL FORMS ARE "COMPLETE."	Incomplete	03/16/22			
<u>Edit</u>	Emergency Contacts	IF ONE IS MARKED "INCOMPLETE" PLEASE SELECT EDIT TO GO BACK AND COMPLETE THE FORM.	Complete	03/16/22			
<u>Edit</u>	Welcome		Complete	03/16/22			
<u>Edit</u>	Summer School Buildings		Complete	03/16/22			
<u>Edit</u>	Student Transition page		Complete	03/16/22			
<u>Edit</u>	FERPA		Complete	03/16/22			
Jalila Abdullah							
<u>Edit</u>	Summer School Transportat	ion	Complete	03/16/22			
<u>Edit</u>	High School Course Request	s	Complete	03/16/22			

### ONCE ALL FORMS ARE SUCCESSFULLY COMPLETED, SELECTING "NEXT" ON THE LAST FORM WILL BRING UP A DIALOGUE BOX.

#### SELECT "CONTINUE" TO SUBMIT YOUR SUMMER SCHOOL ENROLLMENT FORMS.



#### YOU WILL SEE THE "CONGRATULATIONS!" MESSAGE IF ALL OF YOUR FORMS HAVE BEEN SUBMITTED SUCCESSFULLY.

YOU WILL RECEIVE THREE (3) CONFIRMATION EMAILS.

When we receive your enrollment application: "The Online Registration forms that you submitted for Summer School 2022 have now been accepted and processed."

Once we have reviewed and accepted your student's Summer School enrollment you will receive a second email: "Congratulations, STUDENT NAME has been enrolled in Grade \_\_\_\_ at SCHOOL NAME for 2012 Summer School..."

Finally, the last week of school you will receive an email with your student's transportation and schedule information. This information will not be available until the last week of school.

